



WILLIAMSTOWN
HIGH SCHOOL



8 November 2021

Dear parent/guardian,

Williamstown High School is looking forward to another great year of teaching and learning and would like to advise you of Williamstown High School's voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. However, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to deliver highly valued curriculum experiences.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Gino Catalano
Principal

Katrina McFerran
School Council President



| Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum | Amount |
|--|--------|
| Year 11 Student ID Card | \$10 |
| Athletics carnival | \$10 |
| <p>Year 11 and 12 classroom consumables and learning materials. Please make contributions only for those subjects that your child is studying.</p> <p>Year 11 Subject List:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Drama – scripts, props, costumes, set-making, printing and photocopying of learning materials (\$30) <input type="checkbox"/> Media – professional grade printing, classroom consumables, resources, equipment, printing and photocopying of learning materials (\$30) <input type="checkbox"/> Music Performance – classroom consumables, resources, equipment, printing and photocopying of learning materials (\$30) <input type="checkbox"/> Studio Arts – various drawing papers, specialist materials, printmaking supplies, photography equipment, access to a range of digital media (\$100) <input type="checkbox"/> Visual Communication Design – printing and photocopying of learning materials, 3D printed model, high quality materials, access to a range of media materials (\$100) <input type="checkbox"/> English/English as an Additional Language – printing and photocopying of learning materials (\$20 each) <input type="checkbox"/> English Language – printing and photocopying of learning materials (\$20) <input type="checkbox"/> Literature – printing and photocopying of learning materials (\$20) <input type="checkbox"/> Health and Human Development – printing and photocopying of learning materials, ingredients for practical activity (\$20) <input type="checkbox"/> Physical Education – printing and photocopying of learning materials, classroom consumables, equipment (\$20) <input type="checkbox"/> Outdoor Education – printing and photocopying of learning materials, classroom consumables, equipment (\$20) <p>Note: Camps and Excursions will be charged separately as part of extra-curricular activities.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Accounting – printing and photocopying of learning materials (\$20) <input type="checkbox"/> Business Management – printing and photocopying of learning materials (\$20) <input type="checkbox"/> Economics – printing and photocopying of learning materials (\$20) <input type="checkbox"/> Geography – printing and photocopying of learning materials (\$20) <input type="checkbox"/> Global Politics – printing and photocopying of learning materials (\$20) <input type="checkbox"/> History – printing and photocopying of learning materials (\$20) <input type="checkbox"/> Legal Studies – printing and photocopying of learning materials (\$20) <input type="checkbox"/> Philosophy – printing and photocopying of learning materials (\$20) | \$ |



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| <ul style="list-style-type: none"> <input type="checkbox"/> French/Indonesian – printing and photocopying of learning materials, classroom resources (\$20 each) <input type="checkbox"/> General Mathematics– printing and photocopying of learning materials (\$20) <input type="checkbox"/> Mathematical Methods – printing and photocopying of learning materials (\$20) <input type="checkbox"/> Specialist Mathematics – printing and photocopying of learning materials (\$20) <input type="checkbox"/> Biology – practical materials, printing and photocopying of learning materials, classroom teaching resources (\$20) <input type="checkbox"/> Chemistry – practical materials, printing and photocopying of learning materials, classroom teaching resources (\$20) <input type="checkbox"/> Physics – practical materials, printing and photocopying of learning materials, classroom teaching resources (\$20) <input type="checkbox"/> Psychology – printing and photocopying of learning materials, classroom teaching resources (\$20) <input type="checkbox"/> Food Studies – ingredients for practical cooking classes (\$180) <input type="checkbox"/> Product Design & Technology (Textiles) – premium thread, patterns, pattern drafting supplies, calico (\$40) <input type="checkbox"/> Product Design & Technology (Wood) – various timbers, assorted materials, specific joinery components, finish materials (\$140) | |
| <p>For year 11 students undertaking year 12 subjects, please make contributions only for those subjects that your child is studying.</p> <p>Year 12 Subject List:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Drama – scripts, props, costumes, set-making, printing and photocopying of learning materials, practice exams (\$40) <input type="checkbox"/> Media – professional grade printing, classroom consumables, resources, equipment, printing and photocopying of learning materials, media booklet, practice exams (\$40) <input type="checkbox"/> Music Performance – classroom consumables, resources, equipment, printing and photocopying of learning materials, practice exams (\$40) <input type="checkbox"/> Studio Arts – various drawing papers, specialist materials, printmaking supplies, photography equipment, a range of digital media, practice exams (\$120) <input type="checkbox"/> Visual Communication Design – printing and photocopying of learning materials, 3D printed model, high quality materials, access to a range of media materials, practice exams (\$120) <input type="checkbox"/> English/English as an Additional Language – printing and photocopying of learning materials, practice exams (\$35 each) <input type="checkbox"/> English Language – printing and photocopying of learning materials, practice exams (\$35) <input type="checkbox"/> Literature – printing and photocopying of learning materials, practice exams (\$35) | \$ |



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|---|--|
| <ul style="list-style-type: none"><input type="checkbox"/> Health and Human Development – printing and photocopying of learning materials, practice exams (\$35)<input type="checkbox"/> Physical Education – printing and photocopying of learning materials, practice exams (\$35)<input type="checkbox"/> Outdoor Education – printing and photocopying of learning materials, practice exams (\$35) Note: Camps and Excursions will be charged separately as part of extra-curricular activities.<input type="checkbox"/> Accounting – printing and photocopying of learning materials, practice exams (\$35)<input type="checkbox"/> Business Management – printing and photocopying of learning materials, practice exams (\$35)<input type="checkbox"/> Economics – printing and photocopying of learning materials, practice exams (\$35)<input type="checkbox"/> Geography – printing and photocopying of learning materials, practice exams (\$35)<input type="checkbox"/> Global Politics – printing and photocopying of learning materials, practice exams (\$35)<input type="checkbox"/> History – printing and photocopying of learning materials, practice exams (\$35)<input type="checkbox"/> Legal Studies – printing and photocopying of learning materials, practice exams (\$35)<input type="checkbox"/> Philosophy – printing and photocopying of learning materials, practice exams (\$35)<input type="checkbox"/> French/Indonesian – printing and photocopying of learning materials, practice exams (\$35 each)<input type="checkbox"/> General Mathematics – printing and photocopying of learning materials, practice exams (\$35)<input type="checkbox"/> Mathematical Methods – printing and photocopying of learning materials, practice exams (\$35)<input type="checkbox"/> Specialist Mathematics – printing and photocopying of learning materials, practice exams and smarter maths (\$35)<input type="checkbox"/> Biology – practical materials, printing and photocopying of learning materials, practice exams (\$35)<input type="checkbox"/> Chemistry – practical materials, printing and photocopying of learning materials, practice exams (\$35)<input type="checkbox"/> Physics – practical materials, printing and photocopying of learning materials, practice exams (\$35)<input type="checkbox"/> Psychology – printing and photocopying of learning materials, practice exams (\$35)<input type="checkbox"/> Data Analytics – printing and photocopying of learning materials, revision pack, practice exams (\$35)<input type="checkbox"/> Food Studies – ingredients for practical cooking classes, revision pack, practice exams (\$180)<input type="checkbox"/> Product Design & Technology (Textiles) – premium thread, pattern drafting supplies, calico, folio card, revision pack, practice exams (\$55) | |
|---|--|



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|---|---------------|
| <input type="checkbox"/> Product Design & Technology (Wood) – mechanical fixings, finish materials, revision pack, practice exams (\$55) <input type="checkbox"/> Software Development – printing and photocopying of learning materials, revision pack, practice exams (\$35) | |
| Total Curriculum Contributions Amount | \$ |
| Other Contributions - for non-curriculum items and activities | Amount |
| Locker provision & maintenance | \$10 |
| Sports Affiliation - School Sports Victoria membership | \$10 |
| Student and parent communication tools – Compass | \$10 |
| Student magazine and newspaper resources | \$10 |
| Student wellbeing programs – Respectful Relationships and School Wide Positive Behaviour Support | \$30 |
| Environment & Grounds Enhancement Donation (suggested \$25/\$50/\$100) | \$ |
| Parents & Friends Association Donation (suggested \$15/\$25/\$50/\$100) | \$ |
| Student Assistance Fund Donation (suggested \$15/\$25/\$50/\$100) | \$ |
| Tax deductible contribution | |
| Building Fund Donation - A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure (suggested \$25/\$50/\$100) | \$ |
| Total Other Contributions Amount | \$ |

Educational items for students to own

Please see the VCE Booklist for a list of items that the school recommends you purchase from JP Books for your child to individually own and use.

Extra-Curricular Items and Activities

Williamstown High School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.



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| Extra-Curricular Items and Activities | Amount | Purchase (Please tick) |
|---|--------|---------------------------|
| Outdoor Education Units 1 and 2– camps and excursions which are provided on a user pays basis to those students who are enrolled in the Outdoor Education Units 1 and 2 elective, including three camps throughout the year. | \$875 | |
| Personal student top-up printing credit (\$25/\$50) | \$ | |
| School magazine High Tide (distributed in December 2022) | \$20 | |
| Year 11 Instrumental Music program: <input type="checkbox"/> Guitar Group (\$440) per semester <input type="checkbox"/> Guitar Individual (\$880) per semester <input type="checkbox"/> Instrumental - Ensemble Music (\$260) per year <input type="checkbox"/> Instrumental - Full Subscription (\$540) per year <input type="checkbox"/> Instrumental – Hire- Other (\$205) per year <input type="checkbox"/> Instrumental – Hire Saxophone (\$250) per year <input type="checkbox"/> Vocal Group (\$440) per semester <input type="checkbox"/> Vocal Individual (\$880) per semester (For confirmed Instrumental Music program students only) | \$ | |
| Year 11 Interschool sports program | TBA | |
| Other optional Year 11 camps, excursions & activities to be scheduled | TBA | |
| Outdoor Education Units 3 and 4– camps and excursions which are provided on a user pays basis to those students who are enrolled in the Outdoor Education Units 3 and 4 elective, including three camps throughout the year. | \$1200 | |
| Total Extra-curricular Items and Activities Amount | | \$ |



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Financial Support for Families

Williamstown High School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- the Student Assistance Fund.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, please contact the Business Manager, Tracey Fogarty on 9397 1899 or by email to williamstown.hs@education.vic.gov.au

| Category | |
|---------------------------------------|-----------|
| Curriculum Contributions | \$ |
| Other Contributions | \$ |
| Extra-Curricular Items and Activities | \$ |
| TOTAL | \$ |

Payment methods

Payment can be made with credit card via Compass or over the counter at the General Office by credit or debit card or cash payments from Monday 29 November 2021.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.