School Bus Driver Drug and Alcohol Policy

Rationale:
School Council has a responsibility as a registered private bus operator to have a Drug and Alcohol Management policy. School Council recognises the detrimental effects that drugs and alcohol may have on the safety of bus operations and the general health and wellbeing of individuals.

Purpose:
Williamstown High is committed to a zero tolerance alcohol and illicit drugs working environment and will take all practical steps to endeavour that all persons driving the bus or performing bus safety or maintenance work have a zero level for alcohol and illicit drugs and are not impaired by other drugs.

Williamstown High school has adopted this policy because of its general duty to:
- Provide a safe and healthy work environment
- Ensure that all persons are fit to carry out their duties
- Provide safe transport for all users of the bus

Implementation:
The Facilities Manager will keep an updated register of all staff who drive the school bus. All drivers will be expected to acknowledge that they have read, understood and will comply with all aspects of the policy.

Specific Procedures:
This policy does not include testing procedures. If the Drug and Alcohol Management Policy provides for testing procedures, such procedures must comply with section 57(2) of the Bus Safety Act. This policy applies to all persons driving the bus or carrying out bus safety work (as defined in section 3 of the Bus Safety Act 2009 (Vic)) for or on behalf of Williamstown High School. It is the responsibility of every person when reporting for duty or while at work to ensure they:
- have no drugs or alcohol present in their blood or breath immediately before, or while driving the bus or undertaking bus safety work.
- are not impaired by drugs or medication/s immediately before, or while driving or undertaking bus safety work.
- inform their treating health practitioner or pharmacist of the Williamstown High Schools Drug and Alcohol Management Policy when being prescribed medications.
- comply with any guidelines regarding the form and content of alcohol management policies Issued by the Safety Director (sections 56-57, Bus Safe).

Evaluation & Review:
This policy will be reviewed as part of the school’s three year review cycle.

Definitions & References:
Transport Safety Victoria – Conditions of registration and legislative obligations.
DET – Management Information Systems for Bus Safety.

Consultative Process:
Via Facilities Sub Committee in conjunction with recommendations and guidelines from the DET website.

Ratification:
Ratified by School Council on 8 September 2015